

Board Agenda March 9, 2022

Salem City Board of Education Salem, New Jersey 08079 Board of Education Meeting March 9, 2022

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at _____ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Sister Carol Adams
Kendra Fletcher
Joan Hoolahan

Laquendala Bentley
Yuenge Groce
Daffonie Moore

Christopher Colon
Heidi Holden
Nilda Wilkins

District Representatives:

LAC: TBD

Quinton: William McDonald

Mannington: Dee DiTeodoro

Administrators:

Dr. Patrick Michel, Superintendent
Herbert Schectman, School Business Administrator
Dr. Meghan Taylor, Director of Special Services
Linda Del Rossi, Supervisor of Literacy/SS PreK-12
John Mulhorn, Principal Salem High School
Jordan Pla, VP Salem High School

Pascale DeVilmé, Principal Salem Middle School
Will Allen, VP Salem Middle School
Michele Beach, VP Salem Middle School
Syeda Carter, Principal John Fenwick Academy
Gia Sparacio Scarani, VP of Early Childhood
Darryl Roberts, VP Salem High School

OTHERS: Mr. Corey Ahart

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

Board Agenda March 9, 2022

PRESENTATION

- Effective School Solutions Mid-Year Report Card – Mr. Francis Lecklikner, Regional Director

Students of the month for February 2022:

John Fenwick Academy	Emani Jackson-Miles	2 nd Grade	Mrs. McClaren
	Kameron Wallace	2 nd Grade	Mr. Forti
Salem Middle School	Kamiah Davis	8 th Grade	8 th Grade Team
	Sydney Washington	8 th Grade	8 th Grade Team
Salem High School	Alexandrea Matias	9 th Grade	Ms. Irvine and Ms. Murray
	Tatyana Oliver	12 th Grade	Mrs. Dixon

Staff Member(s) of the month for February 2022:

Kathryn Reese Salem Middle School

BOARD COMMITTEE REPORTS

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

SUPERINTENDENT'S COMMENTS/REPORTS

- Student Board of Education Representation for 2022-2023

Motion (/) Board to approve the regular minutes of February 9th Board of Education meeting.

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

____ Motion (/) To approve the Board Secretary's reports in memo: **#2-A-E-9.**

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month of January 2022.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending January 2022 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending January 2022 as follows:

Board Secretary

Date

- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2022. The Treasurer's Report and Secretary's Report are in agreement for the month of January 2022 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending January 2022 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- E. To approve the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)
To approve Purchases Report for February 2022: \$126,843.68

To approve Payment of Bills for February 2022:
February General Account \$497,529.98

Confirmation of payrolls for February 2022
February 15, 2022: General Acct. Transfer \$688,876.89
February 28, 2022: General Acct. Transfer \$712,976.38

Miscellaneous

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#2-F-9**

1. Request Board approval to contract Center for Family Guidance located in West Deptford, NJ. They will be called in on an as needed basis for students who are required to receive a psychiatric evaluation per their IEP. Cost for each evaluation will be \$450.00 not to exceed \$12,000.00
Account #11-000-219-390-00-CST
2. Request Board approval to accept funds from New Jersey Schools Development Authority (SDA) in the amount of \$202,239.00. These funds will be used towards HVAC projects at Salem High School.
3. Request Board approval to authorize the architectural firm of REGAN YOUNG ENGLAND BUTERA, PC. (RYEBREAD) to submit a Project Application consisting of schematic design documents, and other required submission documents to the New Jersey Department of Education, Office of School Facilities for the following:

Removing the existing heating & ventilation equipment & associated ductwork, piping & controls and replacing w/ a new HVAC system.

All work to be conducted at the John Fenwick Academy, 183 Smith Street, Salem, New Jersey.

The Salem City Board of Education will not seek State funding for this Work, and the submission will be made as a Other Capital Project.

4. Request Board approval to authorize the architectural firm of REGAN YOUNG ENGLAND BUTERA, PC. (RYEBREAD) to submit a Project Application consisting of schematic design documents, and other required submission documents to the New Jersey Department of Education, Office of School Facilities for the following:

Removing the existing heating & ventilation equipment & associated ductwork, piping & controls and replacing w/ a new HVAC system.

All work to be conducted at the Salem Middle School, 51 Market Street, Salem, New Jersey.

The Salem City Board of Education will not seek State funding for this Work, and the submission will be made as a Other Capital Project.

Board Agenda March 9, 2022

5. Resolved, that Herbert Schectman, Business Administrator, be authorized to enter into a contract with Phoenix Advisors, LLC to act as the district's Financial Advisor for the sale of Debt Service bonds needed to finance the costs of converting the current track site so that it can also be used as a football site. The costs of these services should not exceed \$15,000.

STUDENT MATTERS

Motion (/) Board to Approve: **#4-A-9**

1. Recommend the Board to approve the JFA Young Ladies Club for school year 2021-2022. The program will start on March 8 and will meet on Tuesdays from 3:15-4:15 PM. Ms. Tiara Barron and Mrs. Debra Persicketti have both volunteered to run the program.

The meeting dates will be as follows:

March 2022: 8th, 15th, 22nd, and 29th

April 2022: 5th, 12th, 19th, and 26th

2. Board to approve the attendance, including travel expenses for The Maxwell Leadership Challenge for Melvin Jones and Curtis Schofield as well as 6 members of the Salem High School Football team. The date of the trip is March 18, 2022.

Home Instruction: In/ Out of District/Residential

Motion (/) Board to Approve: **#7-C-9**

1. Request Board approval for Katie Starn and Betsy Tortella to provide home instruction services for a middle school special education student (01290091) starting on February 22, 2022 to TBD.
Instruction will be for 5 hours per week at \$35.00 per hour
Account #11-00-219-320-00-CST

2. Recommend that the Board of Education approve payment in full for educational services provided to the following student:

Student #01270099 requires the instruction from March 2, 2022 to possibly 30 days at the Inspira Program (partial hospitalization care program) at the Inspira Health Network, Elmer, New Jersey, as confirmed by Salem Middle School personnel.

The education services are being provided by Brookfield Schools, 625 State Street, Suite 2, Elmer, New Jersey. Student billing in the amount of \$2,100.00 (estimate)

Costs:

Tutoring Student #01270099 @ \$35.00 per hour x 60 hours = \$2,100.00
(Account #11-150-100-320-00-BUS)

Board Agenda March 9, 2022

3. Recommend that the following students be placed on Home Instruction:

Student	Teacher	Start Date
#01300021	Dr. Cherrie Ligamerie	March 2, 2022
#10260115	Dr. Cherrie Ligamerie	March 2, 2022

4. Request Board approval for Karen Owen to provide home instruction services for a middle school special education student (01270048) starting on March 7, 2022 until the end of the school year.
Instruction will be for 5 hours per week starting at \$35.00 per hour.
Account #11-000-219-320-00-CST
5. Request Board approval for Betsy Tortella and Katy Starn to provide home instruction / tutoring services on an as needed basis starting on March 8, 2022 until the end of the school year.

Rate is \$35.00 per hour
Account #11-000-219-320-00-CST
6. Recommend the Board to approve 2nd Grade student CS (01320051) to receive Home Instruction for ten hours a week for the period of March 10 to May 5, 2022 by Dawn Tulini.

We will submit pay claims for the following:
\$35/hr @10hrs/week (Monday-Friday) = \$350.00

Personnel

A. Resignation/Retirement

Upon Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-A-9**

1. Board to approve the retirement of Linda Barbara, Reading Specialist at John Fenwick Academy, effective July 1st, 2022.
2. Board to approve the resignation of Stacey Pino, Third Grade teacher at Salem Middle School, effective March 4th, 2022.
3. Board to approve the resignation of Kerry Thompson, First Grade teacher at John Fenwick Academy, effective May 2, 2022.
4. Board to approve the retirement of Francine Alston, Custodian at Salem City School District, effective July 1st, 2022.

Board Agenda March 9, 2022

B. Employment

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-C-9**

1. Board to approve the employment of Monique Robinson as a Reading Specialist at John Fenwick Academy at a salary of \$88,221/Step 18/MA for the 2021-2022 school year beginning March 1st *(pro-rated) (Revised start date)

C. Financial Request

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-D-9**

1. Recommend the Board to approve Pasquale Forti pay claims for Home Instruction of 2nd Grade student AJ (01320055) for the period of October 25, 2021 to February 16, 2022.
Attached are the completed Home Instruct Time Reports and pay claims.
Total amount due to Mr. Forti is \$1,050.00

D. Leave of Absence

Motion (/) Board to Approve: **#8-E-9**

1. Board to approve the following leaves of absence:

Employee ID#	1420	1178	1047
Employee Name	R.A.	K.T.	R.J.
Type of Leave	Intermittent – Family	Medical	Medical
Leave Requested	03/01/2022 – 06/15/2022	01/03/2022 – 02/13/2022	02/14/2022 – 03/22/2022
Fed Max Leave (max 90 days)	03/01/2022 – 06/15/2022	01/03/2022 – 02/13/2022	02/14/2022 – 03/22/2022
Time Usage of FMLA	12 weeks	6 weeks	6 weeks
NJ Family Leave (max 90 days)	N/A	N/A	N/A
Time Usage of FLA	N/A	N/A	N/A
*Use of Sick Days	N/A	4.25 days	15 days
*Use of Personal Days	1 day	N/A	2 days
*Use of Vacation Days	N/A	N/A	N/A
Unpaid Leave	After exceeding all personal days	After exceeding all sick days	After exceeding all sick and personal days
Intermittent Leave	1-2X per week, 1 day per episode	N/A	N/A
Extended Leave	N/A	N/A	N/A
Est. Return Date	N/A	02/14/2022	03/23/2022

Board Agenda March 9, 2022

Monthly Reports

Motion (/) Board to Approve: **#13-9**

1. Board to approve the monthly reports for filing: (attached)

Policies/Calendars

Motion (/) Board to Approve: **#14-9**

1. Board to approve the revised Salem City School District calendar for the 2021-2022 school year.

Miscellaneous

Motion (/) Board to Approve: **#15-9**

1. Recommend Board approval of the following individuals as Volunteer Coaches for the Spring 2022 season:

Baseball:
Eddie Biddle
Joey Hawk

Coach Hughes concurs with this recommendation.

2. Recommend Board approval of the following individual as a Volunteer Coach for the Spring 2022 season:

Track & Field:
Melvin Jones

Coach Hunt concurs with this recommendation.

Board Agenda March 9, 2022

EXECUTIVE SESSION

Motion (/) Board to adopt the following Resolution to go into executive session at ____
_____:

R E S O L U T I O N

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act. The general nature of the matter(s), which the Board intends to discuss, is: _____

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (/) Board to return to open session at _____.

NEW BUSINESS:

Motion (/) Board to Approve:

ADJOURNMENT

Motion (/) Board to adjourn the March 9, 2022 meeting of the Salem City Board of Education at _____.